

## Learning Disability Wales is looking for new Trustees

# Charity

#### What is a Trustee?

A Trustee is someone who gives their time freely to help manage a charity. It is an important legal role.

As a Trustee of Learning Disability Wales you will:

- understand our purpose and make sure we do what we say we are going to do
- LAW \*
- make sure we work within the law



 make sure we follow the rules (our Memorandum and Articles of Association, Charity law and Company law)



choose the Chair and Treasurer



• make sure we spend our money properly



• help us decide on what work we will do in the future







 take part in and prepare for our Board of Trustee meetings and other sub groups.





To be a trustee you must:

✓ be age 18 or over



✓ agree with and support Learning Disability Wales' mission, values and purpose







- $\checkmark$  be able to listen and speak up at meetings
- have the skills and experience that help us to manage Learning Disability Wales



✓ attend 4 full-day Board of Trustees meetings
✓ each year (held on weekdays). We will pay for your travel. Meetings will be held on Zoom or when we can face to face.



 $\checkmark$  Not be disqualified from being a trustee.



Being a Trustee means you will help Learning Disability Wales to:

Create a Wales that values and includes every child, young person and adult with a learning disability.

To be a trustee, we would also like you to have some of these:



 to want to improve the lives of people with a learning disability, their families and carers



know what you have to do to be a trustee



know about the issues that affect people with a learning disability



understand money



• be able to understand and speak Welsh



understand how an organisation is managed



• know about employing staff and looking after them.

#### Vacancies

If you belong to one of our full member organisations you can apply to represent one of the following vacancies in our community of interest category:



• Family Support Providers - 1 vacancy



• Family Carers - 1 vacancy



#### How to apply

Please complete the trustee application form and return to us by **4 December 2020**.

We will then ask someone who knows you to write a reference - a letter where they tell us about the things you can do.



We will then ask our members to elect you at our AGM on 14 December 2020.



### About Learning Disability Wales



We are:

• an all-Wales charity and a company limited by guarantee



 a membership organisation that works with its members and partners



Llywodraeth Cymru Welsh Government



 funded by Welsh Government, the Big Lottery Community Fund and other sources.

We employ 21 people who work at our Cardiff office.



#### More information

If you have any questions please contact:

Joanne Moore at Learning Disability Wales



#### Phone:

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Email:

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